

Terms and Conditions

Course Booking and Course Deposits

All Deposits are detailed at the bottom of every course page:

AM2 / AM2E / AM2S / AM2E 1.1: £500.00
Initial Verification: £300.00
Periodic Inspection & Testing Course: £500.00
BS7671: 18th Edition Amendment 4: £200.00
Solar Photovoltaic course: £300.00
Electrical Energy Storage System: £300.00
ECS Health & Safety Course: £100.00
NVQ Level 3 Electrical Installation Experienced worker or Full NVQ: £1000

Course Balances

Balance payments can be made by cheque, or BACS transfer. Payment is required in full prior to the course start date.

Balances that are being paid by cheque should be done 14 days before the course starts; cheques should be made payable to COLLEGE OF LONDON LTD.

Failure to pay the balance before the start of the course will mean your final exam registration will not be completed and therefore you will not be able to attend the rest of course and sit the exam.

Distance Booking / Cooling off period

Booking a course via the internet or the telephone is deemed to be a booking by distance. The contract is governed by the consumer protection (Distance Selling Regulations 2000). The regulations generally give you 7 working days (starting after the day in which you entered the agreement) to cancel the contract, unless it is agreed that the service commences within the 7 day period. - EXCEPTIONS: Trade and Commercial bookings.

Cancellation, Absences or Course Date Changes for consumers

Course Cancellations

When booking a course, should it commence within 7 days and then you wish to cancel before the course commences. You will be liable for the full amount and will not be entitled to a refund or be able to move the course to another date.

Fees excluding deposits are refundable if written cancellation is received at least 14 days prior to your course start date, otherwise the full fee becomes payable.

Exceptions to this are, such as bereavement.

Written cancellation or other durable medium is required; this includes letter or fax, to withdraw you from the qualification. We are able to accept an initial email but we will then need it confirmed by letter. Failure to send the written cancellation before the balance has been paid will result in the balance becoming due.

Absences

Please ensure that when attending, you complete the course, as once the course has started, it cannot be completed at a later date. You will not be entitled to any refund.

Non-Attendance

If you are unable to attend due to exceptional circumstances a new date may be offered at the discretion of COLLEGE OF LONDON LTD., depending on when your course starts.

Cancellations

Once the course has been booked then the cancellation rights of consumers do not apply. Failure to pay would mean breach of contract.

NVQ refunds cannot be made if the candidate has been on the scheme for a period of at least 3 months after initial deposit. No refunds will be made if the candidate has been registered with the awarding body.

Refunds will not be permitted after a failed attempt at an examination

COLLEGE OF LONDON LTD reserves the right to alter booking arrangements if necessary and has the right to refuse any application.

By signing up for the course means you have accepted the terms and conditions and are abide by the company policies.